

**HOUGH ON THE HILL PARISH COUNCIL**

**Hall Farm, Hall Road, Brandon, NG32 2AT**

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All Councillors are summoned to attend a meeting of Hough on the Hill Parish Council on Tuesday 28<sup>th</sup> November 2023 at Hough on the Hill Church community area, commencing **7 pm**

**Signed.....Donna Lang.....Clerk to the Council**

**Date: 22<sup>nd</sup> November 2023.**

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**Welcome by Chair.**

**Public Forum:** Members of the public may ask questions or make short statements to the Council. This will last no more than 15 minutes. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

**Followed by District and County Councillor reports.**

## **AGENDA**

- 1. Apologies.** To consider any apologies and resolve whether to accept them.
- 2. Declarations of interest** in accordance with the requirements of the Localism Act 2011.
- 3. Resolution to approve Minutes** of the meeting held on 6<sup>th</sup> September 2023.
- 4. Resolution** to set up a staffing committee.
- 5. Civility and Respect Pledge:** Resolution as to way forward.
- 6. Planning:**
  - S23/1000** - Extensions at Grange Farm Cottages – withdrawn.
  - S23/1099** – Extension roof light and Porch at Wayside Farm – approved.
  - S23/1130** – Removal of metal shed, add block paving and new hedge at Wayside Farm – Approved.
  - S23/1559** – Change of use and extension at Park View – Withdrawn.
  - S23/1598** – Tree works at Wayside Farm – approved.
  - S23/1700** – Extensions at Grange Cottage -Approved.
  - S23/1943** – Change of use at 7 Gelston – pending consideration.

**Neighbourhood Plan Cllr Sharman update**

7. **Highways** – Update on SID (*Cllr McLean*).
8. **Defibrillators** – Report on electrical checks (*Cllr Rann*). Update on VETS list (*Cllr Allen*).
9. **Litter pick** – update by *Cllr Pope*.
10. **Play area** – consider October inspection. Resolution as to shelter fascia (£100 held back).

Future plans for playing field – *Cllr Seage*.

11. **Future projects** – update on all projects suggested at last meeting. *Cllr Pope*
12. **Flooding issues** – *Cllr Sharman* - Discussion and resolution.
13. **Passing Places** – Any update. *Cllr Maughan* to advise.
14. **Noticeboards** – Refurbishment work in progress.

**15. Finance:**

[a] Resolution as to donation to LIVES.

[b] Resolution to refund Donna Lang's stationery costs at £46.92

[c] Resolution to pay Lesley Frances £107.85 for work done in October and a further £770.31 for work done up to 6<sup>th</sup> November and refund of Hough on the Hill's laptop costs.

[d] Resolution to pay CHT invoice for VETS for one year £270.

[e] Interim internal audit carried out and passed. Invoice £70 paid.

[f] Resolution to sign and approve bank reconciliations for 30.9.23 and 31.10.23.

[g] Discussion and resolution as to precept for 2024-2025. *[Spreadsheet attached]*

16. **Hough Church Charity** – *Cllr Allen* update.

17. **Correspondence.**

18. **Meeting dates 2024:** 6/3/2024, 8/05/2024, 4/09/2024 and 6/11/2024.

19. **Date of next meeting** – 6<sup>th</sup> March 2024.

**Resolution to go into closed session to discuss matters of a confidential nature.**