

HOUGH ON THE HILL PARISH COUNCIL

SEPTEMBER 2024 AGENDA

Notice is hereby given that a meeting of **Hough on the Hill Parish Council** will be held on **Thursday 5th September 2024** at Hough on the Hill Church community area, commencing at **7 pm**.

Donna Lang, Parish Clerk

30th August 2024

15 Minute Public Participation

(Maximum 3 minutes per member of the public)

When members of the public may ask questions or make short statements to the Council.

AGENDA

1. To receive apologies and valid reasons for absence, these having been submitted to the Clerk prior to the meeting.
2. To receive Declarations of Interest in accordance with the requirements of the Localism Act 2011 and receive Requests for Dispensations.
3. To approve the draft notes as the Minutes of the Parish Council meeting held on Thursday 9TH May 2024 and for the Chairman to sign them as the agreed minutes.
4. To receive reports from County and District Councillors (for information only).
5. To note the list of correspondence since the May council meeting.

Planning and Tree Matters:

6. To note tree works applications received from SKDC:

S24/1349 Street Record, Grantham Road, Hough on the Hill - Section 211 Notice to remove dead oak tree. Application approved.

S24/1220 Hough Manor, Folly Lane, Hough on the Hill – Felling of 3 dead trees and work to a damaged and dangerous tree. Application approved.

7. To note planning application received from SKDC:

S24/1178 Grange Farm Cottages, Grange Lane, Hough on the Hill – Nonmaterial amendment to replace facing bricks with concrete blocks and render. No comments from the PC. Application refused.

S24/0434 Gelston Grange Farm, Lovedon House Lane, Gelston – Proposed two storey side extension. No comments from the PC.

S24/1256 Gelston Grange Farm, Lovedon House Lane, Gelston – Extension to existing building to create new steel framed building – No formal submission required.

8. Play Area. To discuss and resolve the purchase of play bark to cover existing areas. To discuss the Wicksteed Annual Inspection and resolve the repair and maintenance of equipment to adhere to the safety of the equipment and area. To note play inspection reports received for May, June, July and August 2024. To arrange litter pick date?
9. Emergency Group/Drainage issues: *Cllr Sharman* update.
10. Neighbourhood Plan and Design Code: *Cllr Sharman* update.
11. Speed Indicator Device (SID) – *Cllr McLean* update.
12. To discuss and resolve upon multiple parishioner requests for the speed limit along Stubton Road to be designated a 40mph zone before submitting a formal request with PC reasoning for a speed limit review to LCC.

Financial matters:

13. To note SKDC invoice for £51.00 in respect of one-off annual payment for green bin at St. John's Church Brandon.
14. To note BDG Mowing Contractors invoice for £312.00 in respect of grass cutting in April and £156.00 in respect of May.
15. To approve bank reconciliations for 31.05.24, 30.06.24, 31.07.24 and 31.08.24. The bank reconciliations had been checked by *Cllr Sharman* prior to the meeting.
16. To note LALC Webmaster invoice for £108.00 annual payment for website maintenance.
17. To note Clarks Clerical Service invoice for £50.00 in respect of audit fee 2023/24.
18. To note CSW invoice for £52.59 in respect of new play area sign.
19. To note Wicksteed invoice for £158.40 in respect of annual inspection fee.
20. To note credit refund from Unipart Rail for £288 in respect of damaged SID equipment.
21. To note Hough Gardening and Handyman Services invoice for £502.00 in respect of grass cutting in June and £488 for grass cutting in July.
22. To note LALC invoice for £48.00 in respect of LALC Conference and AGM on 24.07.24.
23. Resolution to approve the payment of Clerks expenses and overtime May, June, July and August 2024 - £167.30.
24. To note date of next meeting – Thursday, 7th November 2024.

Correspondence received since the May 2024 council meeting:

Unipart Dorman
LALC
County Cllr A Maughan
District Cllr Penny Milnes
CSW Support Shop
Website Administration
SKDC Planning

ICO
BS Place Highways – LCC
SKDC Waste/Recycling
BS Place Highways
South Kesteven Economic Development Strategy
LALC newsletter
SKDC Planning
SKDC Garden Waste Invoice
LCC Network
Webnos
County Councillor A Maughan
Open Plan
Communities Team
LALC Pre-election briefing
LALC Training Bulletin
LCC Parish Council Community Newsletter
Parishioner email regarding NP consultation
Jake Horton SKDC
LCC Highways
SKDC Election Notice
SKDC Democracy regarding DPI forms
Parishioner email regarding Church grass and verges in Brandon
Notice of Election
Parish Online Mapping
Webmaster re: phishing online
SKDC Corporate Plan 2024-2027 (added to website)
LCC Town and Views regarding Lincolnshire Public rights of way network
Steve Kemp – Open Plan regarding NP consultation
Lincolnshire Wildfire Park – re open day for service men
PKF Littlejohn – re submission of AGAR documents
LALC newsletter
NP Locality Info
LALC AGM Newsletter
CSW Play sign design
Unipart Dornan Bracket refund
Parish Council Community Newsletter
Jake Horton SKDC - NP consultation
Innovative Resilience – Flooding issues
R Davie T/A Hough Gardening Invoice
LALC Newsletter
Steve Kemp – NP Updated Plan/Design Code
Flood Risk Lincolnshire Gov.Uk
Parishioner email - Flooding
Jake Horton SKDC - NP
National Highways
SKDC Local Plan Review update
BS Place Highways
LALC News
Historic England
SKDC
SKDC Decision Notice on Tree Works
LCC Notification of temporary traffic regulation Order
Lincolnshire Police Safer Together Newsletter
Parish Online Newsletter
LALC
Parishioner email – Stubton speeding

WEBNOS

Parishioner email – Stubton speeding
Cllr A Maughan Summer Newsletter
SKDC Contaminated Land Survey
SKDC Food Bank Newsletter
Ian Ward LCC Flooding
Parishioner email COO1 roadworks query
Parishioner email support with NP comments
LALC Newsletter
Lincolnshire Minerals and Waste Local Plan Survey
Stubton PC re Stubton Road speeding
Cllr Penny Milnes re: Fulbeck events
Parishioner email – Stubton speeding
Steve Kemp – Openplan
LALC Training Bulletin
Hough Gardening invoice
Parishioner email – Village Survey
Parishioner email – NP comments and broken sign
Witham and Humber Drainage Board – NP comment
SKDC Democratic Services
Stubton PC – Speeding issue
Cllr A Maughan
Environment Agency – NP comments
Parishioner email – NP support letter
South Kesteven Neighbourhood Policing
LCC Town and News
LALC News
Planning Mail – S24/1256
Planning Decision Notice – S24/1178
LALC Summer Conference Slides
National Gas NP comments
National Grid NP comments
SKDC Decision Notice S24/1349
Natural England – NP comments
Parishioner email – NP comments
Parishioner email – COO1 road markings
Anglian Water – NP comments
Jake Horton SKDC – NP comments
Cllr Penny Milnes – NP comments
Parishioner email – NP comments
Biodiversity Project Funding
LCC Parish Community Newsletter
LALC Newsletter
Community Engagement Conference Newsletter

Recommendation:

Council to note the correspondence