

HOUGH ON THE HILL PARISH COUNCIL

MARCH 2025 AGENDA

Notice is hereby given that a meeting of **Hough on the Hill Parish Council** will be held on **Thursday 6th March** at Hough on the Hill Church community area, commencing at **8 pm**.

Donna Lang, Parish Clerk

28th February 2025

15 Minute Public Participation

(Maximum 3 minutes per member of the public)

When members of the public may ask questions or make short statements to the Council.

AGENDA

1. To receive apologies and valid reasons for absence, these having been submitted to the Clerk prior to the meeting.
2. To receive Declarations of Interest in accordance with the requirements of the Localism Act 2011 and receive Requests for Dispensations.
3. To approve the draft notes as the Minutes of the Parish Council meeting held on Thursday 7th November 2024 and for the Chairman to sign them as the agreed minutes.
4. To receive reports from County and District Councillors (for information only).
5. To note the list of correspondence since the November council meeting.
6. Any other business.

Planning and Tree Matters:

7. To note tree works applications received from SKDC:

S25/0236 – Section 211 notice to remove walnut tree – Priory Cottage, Gelston Road, Hough on the Hill.

8. To note planning applications received from SKDC:

S24/1956 – Conversion and rear single storey extension and proposed change of use to holiday let. No comments received.

S25/0097 – BT installation of fixed line broadband – Old School House, High Road, Hough on the Hill. No comments received.

S25/0128 – Side extension and alterations to attached rear store building to form annexe – Hough Grange, Grange Lane, Hough on the Hill. No comments received.

S25/0167 – Proposed partial change of use from restaurant into residential use – Brownlow Arms, Hough Road, Hough on the Hill. No comments received.

9. Play Area. To note play inspection reports received for November, December 2024 and January and February 2025. *Cllr Harris* recommends a park clean. Date to be determined and volunteers required.
10. Drainage issues: *Cllr Sharman* update.
11. Church Parking: *Cllr Sharman* update
12. Neighbourhood Plan/Design Code: *Cllr Sharman* update.
13. SID/Community Speed Watch: *Cllr McLean* update.
14. To note a recent Freedom of Information request in respect of the Neighbourhood Plan (received 2nd December 2024) and confirm that a response was provided (13th December 2024) within the required timescale.

Financial Matters:

15. To approve bank reconciliations for 30.11.24, 31.12.24, 31.01.25 and 28.02.25. The bank reconciliations had been checked by *Cllr Sharman* prior to the meeting.
16. To note Currys' invoice for £60.00 in respect of i-cloud back up.
17. To note Belvoir Sawmill invoice for £148.80 in respect of repair to Gelston jubilee bench.
18. To note V Clark invoice for £70 in respect of audit fee.
19. To note The Community Heartbeat Trust invoice for £270.00 in respect of three village defibrillators maintenance.
20. To note LALC electorate invoice for £170.72.
21. To note receipt of Groundwork monies in the sum of £2,850.00 received by Open Plan Consultants Limited.
22. To note return of Locality Grant monies in the sum of £2,590.00 to complete End of Grant.
23. To note LALC webmaster invoice for £108.00 in respect of website maintenance.
24. Resolution to approve the payment of Clerks expenses November 2024 to February 2025 for £119.49. This has been forwarded to all councillors prior to the meeting.
25. To note receipt of NP Groundwork monies in the sum of £2,375 for update of NP.
26. To note date of next meeting – Thursday, 8th May 2025.

Correspondence received since the November 2024 council meeting to 28 Feb 2025

SKDC working together for the homeless newsletter

LCC Parish Town newsletter

SKDC car parking tariff proposed changes

SKDC design code workshop

Cllr A Maughan invitation to Christmas drinks

SKDC Anti social behaviour newsletter

LALC Newsletter

Parishioner email re: Gelston bench repair

Parishioner email re: Locality Grant funding

SKDC – Action to combat damp repair to council tenants

SKDC Section 211 Notice Tree Planning

SKDC Save the date for Xmas lights

Parishioner email re: repair to Gelston Jubilee bench

Cllr P Milnes Report

Cllr A Maughan Report

Parishioner email re: locality grant funding

Lincs Police Crime and Policing Survey

Locality Grant Funding

Parishioner email re: flooding Brandon, Hough Relief in Need Charity, CSW, SID and litterpick

Hough Gardening estimate of gardening expenses 2025

Parishioner email re: grit bin location Brandon

Brendan Shaw LCC response to flooding issues along Hall Road Brandon

SKDC Design Code workshop reminder

Hough Gardening and Handyman Services October 2024 invoice

Belvoir Sawmill invoice for repair of Gelston bench

LALC newsletter

Parishioner email NP Locality Grant

Police and Crime Commissioner Survey

V Clark Internal Audit Report and invoice

Cty Cllr Maughan report on issues reported in November meeting

Locality Grant update on NP funding

Community Matters newsletter

SKDC Precept budget

Brendan Shaw LCC email re: flooding issues Hall Road Brandon

SKDC Design Code workshop slides presentation info

Parishioner email re: grit bin location in Brandon

SKDC free car parking in council operated car parks for December notice

LCC Town and Parish Newsletter

CSW newsletter

Cllr A Maughan – Response re: grit bin in Brandon

Cllr Maughan – Pre Christmas drinks reminder

LALC News

SKDC Design Code stall at markets notification

Parishioner email regarding FOI Request on all information regarding Neighbourhood Plan between the dates of 2nd May 2023 and 30th November 2024

TSG Christmas bus service information

SKDC Community Orchard Fund

LCC Highways Brendan Shaw – update on flooding issues along Hall Road Brandon

Cllr Maughan – update on reduction of speed limit along Stubton Road, Brandon

SKDC Decision Notice – S24/1884 Section 211 Notice to remove sycamore tree

SKDC Help to plant more trees volunteer request

Cllr Maughan – Request for highways meeting to discuss highways and signage

SKDC Notification of bin collections over Xmas

LALC News

Parishioner email regarding Freedom of Information Request on all information regarding Neighbourhood Plan between the dates of 2nd May 2023 and 30th November 2024

LALC annual subscription 2025

LALC training on NPPF

Parishioner email regarding flooding issues in and around Brandon

Parishioner email regarding flooding issues affecting their property and general flooding in Brandon

Parishioner email regarding parking outside green verge along entrance to Hough Road Brandon

LALC newsletter re: Veterans and Armed Forces coffee mornings

SK Community Workshop newsletter

LALC newsletter

SKDC Notification of planning S24/1956 – The Cottage 5 Village Streets Gelston

National Highways and Transport Survey

Parish Online Newsletter

Parishioner email re poor state of roads and verges in Brandon

Groundwork re; neighbourhood planning funding

Parishioner email re: flooding on Church Lane Brandon

Parishioner email re: Hough Road Brandon parking

SKDC Decision Notice – BT apparatus, Old School House, Hough on the Hill

Open Plan – Neighbourhood Plan breakdown of costs

Lincs and Notts Air Ambulance Walk with Crew
LCC Parish Newsletter
LCC Traffic Restriction – Brandon tree clearance
Locality – End of Grant Report request
SKDC Notice of planning application – S25/0128 Mr and Mrs Martin, Hough Grange, Hough on the Hill (side extension and alterations to rear store building)
LCC Highways notification of works in Hough on the Hill
LCC Highways notification of works in Brandon
Open Plan – Quotation for final works on NP
Webmaster invoice for Hough website
Keep Britain Tidy Campaign Newsletter
SKDC Planning S25/0167 – Works at the Brownlow Arms, Hough on the Hill
LALC News
Locality – NP Grant approval
District Cllr P Milnes – Update on parking along Hough Road Brandon
Neighbourhood Planning Team – Offer of Grant
Hough Relief in Need Charity Chairmans Report and Notice
SKDC – removal of debris due to car accident Hough Road Brandon
Parish Online Newsletter
Sara Davies – Faculty re: parking outside Brandon Church
SKDC planning S25/0236 Notice to fell and remove walnut tree
Parishioner email supporting Community Orchard
LALC News
Fix My Street – update on signage along Hough Road
Cllr Maughan – update on drainage works.
Lincolnshire Flood and Water Management Report
SKDC News – Interesting in becoming a Councillor
LCC Parish News update

Recommendation:

Council to note the correspondence