

HOUGH ON THE HILL PARISH COUNCIL

MAY 2025 AGENDA

Notice is hereby given that the **Annual Meeting of Hough on the Hill Parish Council** will be held on **Thursday 8th May 2025** at Hough on the Hill Church community area, commencing at **7 pm**.

Donna Lang, Parish Clerk

2nd May 2025

AGENDA

1. To elect a Chair for the new council administrative year and for them to sign their Acceptance of Office as Chair.
2. To elect Vice Chair for the new council administrative year.

Chairman to close the meeting to enable:

15 Minute Public Participation

(Maximum 3 minutes per member of the public)

When members of the public may ask questions or make short statements to the Council.

Chair to re-open the council meeting.

3. To receive apologies and valid reasons for absence, these having been submitted to the Clerk prior to the meeting.
4. To receive Declarations of Interest in accordance with the requirements of the Localism Act 2011 and receive Requests for Dispensations.
5. To approve the draft notes as the Minutes of the Parish Council meeting held on Thursday 6th March 2025 and for the Chairman to sign them as the agreed minutes.
6. To receive reports from County and District Councillors (for information only).
7. To note the list of correspondence since the March meeting,

Planning and Tree Matters:

8. To note S25/0236 tree decision notice from SKDC S25/0236 – Section 211 notice to fell and remove walnut tree at Priory Cottage, Gelston Road, Hough on the Hill.
9. To note S25/0704 Section 211 Notice to remove 4 conifer trees- Forge Farm House, 8 Grantham Road Hough on the Hill.
10. To note planning applications received from SKDC. S24/1956 Notification of withdrawal – Conversion to existing The Cottage, 5 Village Streets, Gelston.

11. Play Area. To discuss and resolve the purchase of play bark to cover existing areas. To note play inspection reports received for March and April 2025.

12. Neighbourhood Plan and Design Code: *Cllr Sharman* update

Financial matters:

13. To note invoices totalling £2850 to Open Plan Consultants Limited in respect of neighbourhood plan on 27th March 2025.

14. To note Hough Gardening services invoice for £506 in respect of April grass cutting.

15. To note receipt of payments from SKDC in two parts of £857.69. £643.27 received on 17th March 2025 and £214.42 received on 3rd April 2025 in respect of community orchard.

16. To note payment of £872.59 on 13th March 2025 to Reg Taylor Gardening Services in respect of community orchard.

17. To note the payment to Community Heartbeat Trust of £468.00 in respect of annual support costs 2025-2026.

18. To note payment to SKDC for £53 in respect of St John's Church Brandon green bin.

19. To note payment of £84.99 on 3rd March 2025 to Microsoft 365 Personal for annual subscription costs.

20. To approve bank reconciliations for 31.03.25 and 30.04.25. The bank reconciliations had been checked by *Cllr Sharman* prior to the meeting.

21. Resolution to approve the payment of Clerks expenses March and April 2025 £29.44.

22. To approve the Annual Governance Statement for the 2024-2025 Annual Governance and Accountability Return (AGAR) and for the clerk and chair to sign.

23. To approve the Accounting Statement for the 2024-2025 Annual Governance and Accountability Return (AGAR) which has already been approved by the RFO and for the chair to sign.

24. To note the dates for the period for the exercise of public rights, as set by the RFO.

25. To review and adopt the Standing Orders and Financial Regulations for this Council following the issue of a new model template by NALC.

26. To note date of next meeting – Thursday 11th September 2025.