

# HOUGH ON THE HILL PARISH COUNCIL

## SEPTEMBER 2025 AGENDA

Notice is hereby given that a meeting of **Hough on the Hill Parish Council** will be held on **Thursday 11<sup>th</sup> September** at Hough on the Hill Church community area, commencing at **7 pm**.

**Donna Lang, Parish Clerk**

**5<sup>th</sup> September 2025**

### **15 Minute Public Participation**

(Maximum 3 minutes per member of the public)

When members of the public may ask questions or make short statements to the Council.

### **AGENDA**

1. To receive apologies and valid reasons for absence, these having been submitted to the Clerk prior to the meeting.
2. To receive Declarations of Interest in accordance with the requirements of the Localism Act 2011 and receive Requests for Dispensations.
3. To approve the draft notes as the Minutes of the Parish Council meeting held on Thursday 8<sup>h</sup> May 2025 and for the Chairman to sign them as the agreed minutes.
4. To receive reports from County and District Councillors (for information only).
5. To note the list of correspondence since the May council meeting.
6. Any other business.

Planning and Tree Matters:

7. To note tree works applications received from SKDC:

S25/01460 – Section 211 notice – 12 High Road, Hough on the Hill.

S25/0781 – Section 211 notice – Ashleigh, High Road, Hough on the Hill. Allowed.

S25/0914 – Section 211 notice – Wilderness Cottage, 2 Gelston Road, Hough on the Hill. Allowed.

8. To note planning applications received from SKDC:

S25/0766 – Replacement of windows to Red House, Grantham Road, Hough on the Hill.

S25/0873 – Proposed single storey extension – Olive Barn, Grange Lane, Hough on the Hill.

S25/0166 – Proposed change of use from restaurant into residential use within existing building – Brownlow Arms, High Road, Hough on the Hill. Refused.

S25/1061 – Construction of new building on paddock land for commercial cattery – Brandon Lodge Cottage, Stubton Road, Brandon.

9. To consider planning applications received from SKDC:

S25/1468 – Use of land as shooting ground (up to 106 days per annum) – Brandon Wood Clay Shooting, Brandon Road, Stubton.

10. Play Area/Community Orchard. To note play inspection reports received for May, June, July and August 2025. To note successful application of grant received from SKDC Community Fund in respect of community bench for playing field area.

11. Flooding – Church Lane, Brandon. *Cllr Sharman* to update.

12. Safety signage – Lower Road, Hough on the Hill. *Cllrs McLean/Allen* to update.

Financial Matters:

13. To approve bank reconciliations for 31.05.25, 30.06.25, 31.07.25 and 31.08.25. The bank reconciliations had been checked by *Cllr Sharman* prior to the meeting.

14. To note Church fees for £45.00 in respect of November 2024, March and May 2025 meetings.

15. To note Clear Councils invoice for £777.08 in respect of annual insurance.

16. To note GDPR invoice for £47 in respect of General Data Protection Regulation Act 2018..

17. To note Hough Gardening Services invoices for May £506, July £506 and August 2025 £506 in respect of gardening services.

18. To note V Clark invoice for £53.50 in respect of internal audit fee.

19. To note MKM invoice for £576 in respect of playground play bark.

20. To note receipt of SKDC Community Fund grant of £1022.25 (paid in two parts, £340.75 to be paid on completion of bench area).

21. To note Memorial Benches invoice for £1,011.00 in respect of community bench for playing field area.

22. Resolution to approve the payment of clerks expenses between May and August 2025 in the sum of £42.16.

23. To note date of next meeting – Thursday, 13<sup>th</sup> November 2025.

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*Correspondence received since the May 2025 council meeting to 1 Sept 2025*

SKDC Community funding ideas

GDPR Payment confirmation

LALC News

Local Councils renewal insurance documentation

SKDC decision notice S25/0379 – non-material amendment to S21/0766 Castle Hill Barn, Hough

SKDC Community grant in respect of bench for playing field

Hough Gardening Services May invoice £506.00

SKDC Invitation to LGR – local government reorganisation

SKDC Neighbourhood Policing Team survey

LCC Notification of temporary traffic restriction Stubton/Brandon

Amy Bonfield/SKDC – NP update

LALC News

SKDC new Chairman announcement

SKDC Section 211 Notice for removal sycamore tree – Wilderness Cottage, Gelston Rd, Hough

SKDC S25/0873 proposed single storey dwelling – Olive Barn, Grange Lane, Hough

SKDC encouraging biodiversity in East Midlands survey

SKDC UK SPF Parish and Community Funding newsletter

SKDC weekly food waste disposal announcement letter

LALC News

Wicksteed play area inspection confirmation

SKDC notification of new bin days from September

Community Engagement chase up on community orchard

LALC AGM conference date

LALC News

SKDC decision notice S25/0914 – Wilderness Cottage Hough on the Hill

SKDC decision notice S25/0781 Ashleigh Hough on the Hill

SKDC – update request from DEFRA on community orchard trees at playing field

The Editor

SKDC decision notice S25/0766 – Red House Hough on the Hill

SKDC community fund – successful application of community bench for playing field

LCC Newsletter

MKM invoice – play bark £576

LALC AGM Annual Report 2024-2025

LALC AGM Agenda 2024-25

Hough Gardening Services July invoice £506.00

Lincolnshire Police and Parish Council Briefing sessions

SKDC Planning Policy Consultations Local Plan Review 18 Proposed Housing

LALC News

LALC AGM – 16<sup>th</sup> July 2025

SKDC Housing Housing Strategy consultation

LCC Notification of temporary traffic lights – Gelston Road 25/8/2025 – 28/8/25

SKDC S25/0959 – rear single storey garage extension – The Cottage, 5 Village Street, Gelston

LALC News

SKDC S25/0167 – Refusal of listed building consent – Brownlow Arms. Hough on the Hill

LALC Sexual Harrassment Policy and Training

Sullivan and White quotation for concrete pad

SKDC S25/0166 Refusal of planning permission – Brownlow Arms, Hough on the Hill

CLlr Bamford – replacement of culvert, Hough on the Hill

Memorial Benches Limited quotation for community bench

Codec Facilities Limited invoice ££1,011.00 for community bench

LCC notification of traffic restriction Hougham/Gelston 6/9/2025-7/9/2025

Local Government Services Pay Agreement 2025

LCC How to report a flood poster

SKDC S25/1061 – Application for construction of new building at rear residence – Brandon Lodge

SKDC LED streetlighting programme update

Parishioner email re: roadworks to A607 and closure of road

LALC August training bulletin

Hough Gardening Services invoice for July £506

Parishioner email regarding HGVs through Hough on the Hill

SKDC bin changes

SKDC Sky Airborne Forces Heritage

LALC News

SKDC Section 211 Notice Tree works – 12 High Road, Hough on the Hill

Parishioner email re flooding on Church Lane Brandon

Community Resilience Newsletter

SKDC Town and parish council workshop slides

Cllr Bamford introductory letter

SKDC S25/1468 – Brandon Clay shoot

Memorial Benches confirmation delivery

LALC – Record keeping

LALC News

SKDC Proposed Council Tax Support Scheme 2026/27

Chairman of Fenton Parish Council letter to councillors re: S25/1468

**Recommendation:**

Council to note the correspondence