

MINUTES of the meeting of Hough on the Hill Parish Council held at 7.40 pm on Thursday 17<sup>th</sup> May 2018 at All Saints Church Community Area, Hough on the Hill.

Present: Cllr R Kingscott (RK) (in the Chair), Cllrs. Miley (PM), Milnes (PeM), Morgan (SM), and Dist Cllr Sampson and 2 members of the public.

A member of the public simply wished to thank the Councillors for advising them of the planning application by Trent Autograss.

**1/18.** Chairman **welcomed** those present.

**2/18. Apologies for absence** – Cty Cllr A Maughan whose Newsletter had been circulated to Councillors prior to this meeting.

**3/18.** There were no **declarations of interest**.

**4/18. Minutes** of the meeting of 15<sup>th</sup> March 2018 were read and it was resolved to accept the same as a true record, and they were duly signed.

**5/18. Planning:**

- [a] S18/0076 and 0078 – Brandon Wood Clay Shoot applications – pending consideration and will go to Committee.
- [b] S18/0177 – extension at 14 Village Street, Gelson – approved.
- [c] S18/0237 – brick wall at Blind Lane Brandon – approved.
- [d] S18/0221 – auto racing on grass track near Gelson – Cllr Sampson is to request a Noise Impact Statement – our objections submitted and pending consideration.
- [e] S18/0477 - varying conditions Loveden Barn – no objections and pending consideration.
- [f] S18/0670 – Church Farm House – comments received and submitted – pending consideration.
- [g] S18/0849 – removal of hedgerow – comments from Councillors required.
- [h] Clerk had not had a response from Cty Cllr Davies regarding C001 repairs – if any money was forthcoming, Rowan Smith felt it likely it would be used on the A17 not C001.
- [i] Felling of a tree opposite Brownlow Arms – no response from Planning Enforcement – clerk to copy all emails to Bob Sampson.
- [j] Karting Club – 24 meetings per year are allowed. Other meetings are taking place and using Karting Club facilities. SKDC legal department are looking into legalities. Chase needed by Cllr Sampson.
- [k] The query regarding the decking on Castle Hill is with Historic England.

**6/18. Playing field:**

Report was available for April – Cllr Kingscott is scheduled to do this month. Resolved to order the swing seat from Wicksteed. Cllr Kingscott felt the “No Dogs” sign could be purchased online, more cheaply than the Signs Express quote – he will check and let Clerk know the outcome. Cllr Kingscott will also look at the gate auto-close mechanism and it was resolved he could spend up to £50 to do the repair. Clerk to order 6 bags of bark for the play area.

**7/18. Road safety/Highways:**

Cllr Kingscott reported on the “walkabout” with Highways. Potholes were high on the agenda but it was stressed that these MUST be reported on the LCC website, with photographs where possible. He has done Brandon and Cllrs Morgan and Milnes will do Gelston. Highways acknowledged that Thompsons Lane, Hough needs re-surfacing. Cllr Kingscott will dig out where necessary at Gelston,

to alleviate the flooding problem. He will also prop up the bollard. The positioning of the HGV sign at Brandon has been agreed and the speed limit reduction is likely to happen towards the end of the summer.

With regard to the gates to be put on the verges as you come into and out of Brandon on the C001 – funding of £600 from ReVolt, Cllr Sampson £200, and the PC £450 is all agreed. Quotes must be sought before any order is placed. A Highways approved contractor has to install the gates.

The stream on Low Road, Hough is flooding – the dyke needs digging out – Tom Lord to be asked if he can do it?

A litter pick was organised but cancelled as there was no equipment from SKDC. Clerk advised that equipment should be available from the depot on Alexandra Road, Grantham.

#### **8/18. Footpaths:**

[a]Footpath 8 – Footpath Officer has had positive responses from the landowners – keep on top of this issue which is looking very positive. Clerk to chase Andy Savage.

[b] It was agreed that 2 dog bins should be considered in each of the 3 villages. Funding of £383.50 from ReVolt has been agreed, with match-funding by this PC. Suggested positions are FP1 and FP14 , or the Church at Brandon. Volunteers will need to take responsibility for the bins and emptying them. PC will provide bin liners and gloves. Positions in Gelston and Hough, to be decided. FP1 to Hall Road, Brandon – a kissing gate is to be put in.

**9/18. Defibrillators** – Cllr Milnes is still trying to get correct invoices issued. ReVolt has offered £200 to paint the phone box and the defibrillator team in Hough will do it up.

#### **19/18. Communications -**

The next edition of ONSide will be done before the August Bank Holiday. Resolved to spend up to £80 on printing. Cllr Kingscott will e-mail Brandon residents re Broadband. Cllr Miley will talk to John Lord about fixing the noticeboards and it was resolved to spend up to £50 per noticeboard for repairs. If John Lord is unable to do the work then Cllr Miley will do it. A weblink to the Minutes, Agendas and planning applications of general interest (not personal applications) will be publicised on NextDoor website.

#### **20/18. GDPR compliance**

Resolved to adopt the Data Map, Data Protection Policy, Subject Access Request Procedure, Data Breach Policy, Records Retention Policy, Privacy Notice for the public and Privacy Notice for staff. Councillors to submit completed Security Compliance Checklists as soon as possible and before 25th May. Resolved to register with the ICO and pay £35 fee. Clerk advised that appointment of a DPO was not a requirement.

#### **21/18. Financial matters:**

[a] Bank balances at 31.3.18 £4,460.54 (deposit a/c) and £1,505.10 (current a/c).

[b] Resolved to sign the Annual Governance Statement for 2017-18 Return.

[c] Resolved to sign the Accounting Statement for 2017-18 Return.

[d] Clerk to email a copy of the Asset Register to all councillors.

[e] Clerk put forward two alternatives for insurance renewal and it was resolved to accept the Came and Company quote and take up the 3 year Long Term Agreement.

[f] It was resolved that Yorkshire Bank remain as bankers for Hough PC and that the account will remain open and further accounts be opened as may be requested from time to time, in the name of Hough PC and Yorkshire Bank. It is acknowledged that the account shall be subject to the relevant Terms and Conditions published by the Bank, and we agree to be bound by these Terms and Conditions.

**22/18 Correspondence:**

There was none.

**23/18. Presentations from invited speakers:**

**Cllr Sampson** advised that the new Local Plan will go for approval on 24<sup>th</sup> May after which there will be a 6-week consultation period. Any responses will go to the Secretary of State who appoints an Inspector to look at the Plan and those responses. It is likely infill will be accepted but outfill will not. Clerk asked how the status of the Neighbourhood Plan will be affected by the new Local Plan and Cllr Sampson said he would ask that question. Corporate Strategy team area trying to streamline SKDC which will mean staff cuts. InvestSK is a new company set up to try and attract new business and promote tourism.

**24/18. Next meeting:** 20<sup>th</sup> September 2018 at 7.30 pm.

Meeting closed at 9.35 pm.